

Rector: Revd Annabel Barber MA

(revannabelbarber@gmail.com 01522 721306)

Role description: **Little Angels Helper**

1.**Your work will include these roles**

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| 1. To assist in the planning and co-ordination of Little Angels activities for children under 5 years old, and their parents/carers in a way that meets and develops their personal, spiritual and social needs 2. To exercise active pastoral concern 3. To maintain a link with parents and carers 4. To work in accordance with the church’s policy on safeguarding. 5. To undertake any other work that has been agreed and is seen to be appropriate |

**2.Skills, knowledge and experience required**

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| Workers with children should have a commitment to:   * Treat them with respect. * Recognise and respect their abilities and potential for development. * Promote their rights to make their own decisions and choices, unless it is unsafe. * Ensure their welfare and safety. * The promotion of social justice, social responsibility and respect for others. * Confidentiality, never passing on personal information, except to the person you are responsible, unless there are safeguarding issues of concern. These must always be reported.   The ability to   * Relate informally to very young people. * Complete the church safeguarding training course * To initiate informal conversations with young people. * To assist with or lead through prepared Bible study material and activities with children. |

1. **Other Requirements**

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| * Current DBS Enhanced Disclosure that meets our minimum requirements * Current church membership (any recognised denomination) |

1. **Other information relevant to this job description**

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| * St Michael’s safeguarding policy * St Michael’s Mission statement |

1. **Responsible to:**

The Parish Priest Revd Annabel Barber (or her named representative) and through them to the Parochial Church Council.

Adopted by St Michael’s PCC…………………………………..( Date)

Signed………………………………………………PCC Chair